Summer 2017

The Olive Branch Community Church

Job Description for Encounter Youth Intern

Ministry Description:

Under the supervision of the Pastor of Encounter Youth Ministries, Chris Martin, the Intern will provide assistance and support to certain ministries and programs of the Church directed specifically towards students (grades 7 - 12). This includes weekly Thursday night activities, Sunday morning youth discipleship, and special events. The Intern will also be required to assist in leading Kids Branch Summer Camps in conjunction with the Kids Branch Interns. Lastly the Intern will work towards building relationships with the students and parents in the church, as well as the Encounter Youth Ministry volunteers.

Ministry Expectations & Responsibilities:

1. Assist in the set-up, preparation, and planning of the weekly programs.
2. Undertake various administrative duties.
3. Lead the discipleship program on Sunday mornings.
4. Assist with leading and supervising the mid-week program.
5. Assist with planning, leading and supervising special events.
6. Complete projects in the youth room (i.e. organization, cleaning, painting, etc.) as directed.
7. Assist with Kids Camp as leaders and facilitators.
8. Assist with other church ministries as needed.
9. Cultivate relationships with students and their parents.
10. Love God, Love Others and love youth.

Qualifications:

We are looking for someone who…

- Has a personal relationship with Jesus
- Has organizational and administrative skills
- Can work independently and with larger groups
- Can connect and work with a variety of age groups
- Prefer someone with access to a car

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Job Description for Encounter Youth Intern (cont.)

Time Requirements:

- **Mandatory training/requirements:**
  - Leadership Retreat (Sunday July 2nd – Monday July 3rd)
  - Camp Orientation (Thursday July 6th)
  - Kids Camp Leader (July 10-14, July 17-21)

- **Regular weekly requirement:**
  - ✓ Encounter Thursdays (Thursday night youth program)
  - ✓ Encounter Discipleship Groups (Sunday mornings)

- **Other requirements:**
  - Planning, preparation, administration
  - Meetings
  - Leadership Development

- **Recommended:**
  - Take time to be spiritually fed
    (i.e. Attend RKLS – Sunday Nights)

Compensation:

To be discussed at the interview

Applications:

Applications are due Thursday May 25th
Interviews will take place during the last week of May

Contact Information:

Chris Martin (Pastor of Encounter Youth Ministries)
The Olive Branch Community Church
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